

**Jackson County Cultural Coalition
2017 Grant Reports**

This report form can be used for an interim or final report.

Programs/projects that are completed by **June 30, 2017**: Submit a **Final Report by July 31, 2017.**

Programs/projects that are completed by **December 31, 2017**: Submit an **Interim Report by July 31, 2017,** and a **Final Report by January 15, 2018.**

Any recipient of a 2017 JCCC grants who is awarded a 2018 grant, must submit a 2017 Final Report with the signed 2018 contract if a Final Report has not already been submitted.

Organization Name: _____

Mailing Address: _____

Contact Name: _____

Email: _____

Phone: _____

This is an _____ Interim report _____ Final report

Number of Jackson County residents served by this grant: _____

Amount of JCCC Grant: _____

Income for this program/project in Jackson County: _____

Expenses for this program/project in Jackson County: _____

Attachments:

For Interim Reports please attach a narrative that describes any modifications to the original grant proposal.

For Final Reports please attach:

1. Summary of original grant proposal
2. Narrative that describes
 - Most notable project accomplishments.
 - Any modifications to the original grant proposal.
 - Greatest challenges/obstacles you faced while developing and implementing this project.
2. Attach a detailed profit and loss statement showing types of income and how grant dollars were spent
3. List the major donors by name and the amount donated. (Requested by the Oregon Cultural Trust.)

4. Attach up to five photos of your project/program. Images must be under 10 MB. Ideal images are ones of the project in progress and/or people in action which are well-lit and rich in color. **Acceptable File Types: jpg**
5. Attach up to five examples of how you acknowledged the Oregon Cultural Trust and the Jackson County Cultural Coalition. These may be electronic copies (or actual documents) of programs, posters, newspaper articles, etc.

Submitting the report:

E-mail reports are preferred; however, reports sent by regular mail will be accepted. Reports sent by regular mail must be received by the specified due date.

Email reports to: info@JacksonCountyCulturalCoalition.org

Or mail reports to:

**Jackson County Cultural Coalition
P.O. Box 783
Jacksonville, OR 97530**